



## **IPID International Travel Grant 2016 Guidelines**

### **Objective**

Interdisciplinary Perspectives on International Development (IPID) International Travel Grants are awarded to support University of Minnesota students who are participating in research, internship, or work experience related to international development. Five (5) students will be awarded \$1,250 each to support travel, research, and/or living expenses abroad. Award may be used from May – December 2016. Project should range in length from three (3) weeks to four (4) months.

The goal of the grant is to provide an additional funding source to undergraduate, graduate, and professional students participating in international research, internship, or work experiences. Because such funding for international activities is limited, the IPID grant program arises as a new track for the organization to support and foster the growth of all students within the university. With our focus on international development, we will be able to provide significant financial assistance to students' important, unique international work. This opportunity not only allows specific students to gather and conduct research, but it also allows for all students throughout the university to gain insights into their findings through recipient reporting requirements.

### **IPID Mission Statement**

The student group and online journal provide students with opportunities to develop skills in leadership and to promote their scholarship in the field of international development. IPID's mission and goal seeks to continually explore and expand upon three initial research questions:

1. How does an interdisciplinary perspective shift our conceptualization of international development?
2. What are the trends and issues affecting current approaches to international development?
3. What is the future of this interdisciplinary field (including the role of the international community)?

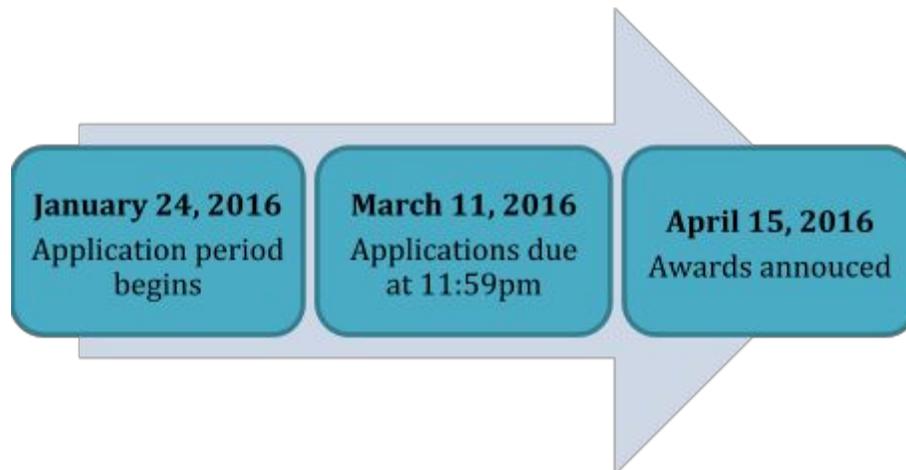
### **Guidelines & Eligibility**

To be eligible, applicants must be enrolled in a University of Minnesota degree program at the time of application. Applicants may be citizens of any country to apply. Each student may only apply once during each application period; if you apply multiple times, we will take the last application when submission closes as final. The project must be related to international development and fall into one of the following categories: research, internship,

or work experience. The project must be a minimum of three (3) weeks and conducted in a country other than United States. The project must also be conducted in a country approved for travel by the University of Minnesota. A faculty advisor must approve the project. A student may be awarded multiple grants, but not more than the total cost of the experience. Applicants must disclose all sources of funding. Grantees are responsible for all project-related arrangements. Students who have received an IPID grant in the past are ineligible to apply again. Current IPID Grant Committee members are also ineligible.

## **Deadlines**

Completed applications are to be submitted to IPID **by March 11, 2016** at 11:59 pm to: [ipid@umn.edu](mailto:ipid@umn.edu). Awards will be announced by April 15, 2016.



## **Funds Disbursement / Use**

If selected, the grant will be disbursed in the form of a reimbursement. This disbursement must occur by **June 15, 2016**. If reimbursement is not claimed by June 15th, the grant will be considered forfeit and will be passed on to the next candidate. In order to receive reimbursement, students must be able to present an original receipt, along with a reimbursement form (which will be provided), to the IPID Treasurer prior to the end of the 2016 Spring Semester. To facilitate this process, IPID will only approve the use of grant awards for travel expenses such as airfare, hotel, conference registration etc. Hence, IPID grant awards can only be used towards expenses that can be purchased prior to travel. Please take this into account when putting together your budget.

## **Approved Destinations**

Applicants must adhere to U of M International insurance policies for travel: [http://global.umn.edu/travel/insurance/outgoing.html#who\\_must\\_apply-tab](http://global.umn.edu/travel/insurance/outgoing.html#who_must_apply-tab)

**Travel Approval:** University policy requires students traveling to countries on the U.S. Department of State's [travel warning list](#) to seek special permission from the International Travel Risk and Assessment Advisory Committee. The list is available online at: <http://global.umn.edu/travel/approval/index.html>.

These requests require extensive documentation and students are required to work with their advisers in preparing a written request.

## **Grant Requirements**

All grantees are required to submit a project report within two months of project completion. The report should include a description of how the grant was used, an explanation of activities and experiences of the time abroad, a description of what was contributed to the organization, and an evaluation of what was learned. The report should be 3 to 5 pages double-spaced and submitted to [ipid@umn.edu](mailto:ipid@umn.edu).

All grantees are required to present and share their experience at an IPID Talk in the 2016-2017 school year. IPID Talks are small, discussion-style events that are designed and led by a student or faculty member based on his/her specific research or work interests and experiences. The goal of IPID Talks is to encourage informed discourse on important issues in international development and to open opportunities for connections with people across the University.

## **Selection Criteria**

A committee of University of Minnesota faculty and staff and members from the IPID board will review and select the grantees.

This criteria includes, but is not limited to: 1) the originality and interdisciplinary nature of the work; that is, the extent to which the proposal moves beyond the incremental development of a single discipline; 2) the importance of the work for future activity in the immediate subject area; that is, the extent to which subsequent work will be 'enabled'; 3) the significance of the work for other subject areas; that is, its ability to excite those working in other disciplines; 4) the merit of the proposed methods, researchers and institution for the intended work; and 5) the extent to which the work aligns with IPID's mission, outlined above.

## **Required Application Materials**

- Completed application form, including: biographical information, project description, proposed budget, and essay.
- Letter of invitation or acceptance from foreign institution or organization and any research clearance or permission required by the foreign government (if applicable).
- Letter of recommendation from an academic or professional reference. Letters may be sent electronically to [ipid@umn.edu](mailto:ipid@umn.edu).
- Curriculum Vitae/ Resume
- Unofficial transcript of U of M graduate/professional degree coursework.
- Attach any supplementary documents of support from your partner institution.